

[Lending Institution Name]

[Street Address]

[City, State, Zip Code]

[Phone Number]

[Date]

[Borrower Name]

[Business Name]

[Street Address]

[City, State, Zip Code]

RE: Notice of Approval - SBA Line of Credit

Dear [Borrower Name],

We are pleased to inform you that your application for a Small Business Administration (SBA) guaranteed Line of Credit has been approved. Below are the specific terms and conditions associated with this approval:

- **SBA Program:** [e.g., SBA Express / CAPLine]
- **Maximum Credit Limit:** \$[Amount]
- **Interest Rate:** [Rate]% (Variable/Fixed)
- **Repayment Term:** [Number] Months/Years
- **Collateral Requirements:** [Description of Collateral]
- **Guarantee Fee:** \$[Amount]

This approval is subject to the final review of the SBA Authorization and the execution of all required loan documents. Please note the following conditions must be met prior to the initial draw:

[Insert Specific Conditions, e.g., Insurance verification, updated financial statements, etc.]

To proceed, please sign and return this letter by [Deadline Date]. Once received, our closing department will contact you to schedule the final signing and provide instructions for accessing your funds.

Congratulations on the growth of [Business Name]. We look forward to supporting your business needs.

Sincerely,

[Signature]

[Officer Name]

[Title]

[Lending Institution Name]

Acknowledgment of Acceptance

I/We accept the terms of the Line of Credit as outlined above.

Signature: _____ Date: _____