

[Company Logo/Letterhead]

[Date]

[Business Name]

[Owner Name]

[Business Address]

[City, State, Zip Code]

Subject: Approval of Business Line of Credit Limit Increase

Dear [Owner Name],

We are pleased to inform you that your request to increase the credit limit on your Business Line of Credit (Account Ending in [Last 4 Digits]) has been approved.

Based on our recent review of your account performance and financial documentation, your credit terms have been updated as follows:

- **Previous Credit Limit:** \$[Amount]
- **New Credit Limit:** \$[Amount]
- **Effective Date:** [Date]
- **Current Interest Rate:** [Percentage]%

The additional funds are now available for your business needs. All other terms and conditions outlined in your original Credit Agreement remain in effect. Please ensure that you review your upcoming billing statement to confirm the updated limit.

We value your business and are proud to support the continued growth of [Business Name]. If you have any questions regarding this increase or your account features, please contact your Relationship Manager at [Phone Number] or [Email Address].

Sincerely,

[Name of Representative]

[Title]

[Financial Institution Name]