

[Company Logo/Letterhead]

[Date]

[Borrower Name]

[Business Name]

[Business Address]

[City, State, Zip Code]

RE: Approval of Secured Business Line of Credit

Dear [Borrower Name],

We are pleased to inform you that [Lending Institution Name] has approved your application for a Secured Business Line of Credit. Below are the specific terms and conditions associated with your credit facility:

- **Credit Limit:** \$[Amount]
- **Interest Rate:** [Rate]% (Variable/Fixed)
- **Repayment Terms:** [Terms, e.g., Monthly interest-only payments]
- **Collateral Description:** [Description of Assets]
- **Maturity Date:** [Date]
- **Annual Fee:** \$[Amount]

To finalize this credit facility, please provide the following outstanding documentation:

- [Document 1]
- [Document 2]

This approval is subject to the execution of the formal Credit Agreement and the successful perfection of our security interest in the collateral listed above. Please sign and return the enclosed commitment letter by [Expiration Date] to maintain this offer.

We look forward to supporting your business growth. If you have any questions, please contact your Relationship Manager at [Phone Number].

Sincerely,

[Signature]

[Name of Authorized Officer]

[Title]

[Lending Institution Name]