

[Bank or Lending Institution Name]
[Address Line 1]
[City, State, Zip Code]
[Phone Number]

[Date]

[Borrower Name]
[Company Name]
[Borrower Address]
[City, State, Zip Code]

RE: Approval of Revolving Working Capital Loan Facility

Dear [Borrower Name],

We are pleased to inform you that [Lending Institution Name] has approved your application for a Revolving Working Capital Loan. This facility is designed to support your company's short-term operational needs and liquidity requirements.

The terms and conditions of the approval are as follows:

- **Facility Type:** Revolving Working Capital Line of Credit
- **Maximum Limit:** \$[Amount]
- **Interest Rate:** [Rate]% per annum (Variable/Fixed)
- **Repayment Term:** [Number] Months/Years (Renewable)
- **Collateral:** [Description of Collateral or "Unsecured"]
- **Drawdown Period:** Throughout the term of the facility
- **Fees:** [Processing Fee/Commitment Fee Amount]

This approval is subject to the execution of formal loan documentation and the satisfaction of the following conditions: [List conditions, e.g., updated financial statements, insurance certificates, etc.].

Please review the attached draft agreement. To accept this offer, please sign and return a copy of this letter by [Expiration Date].

We look forward to supporting your business growth.

Sincerely,

[Signature]
[Name of Loan Officer]
[Title]
[Lending Institution Name]

Acknowledgment and Acceptance:

I/We accept the terms and conditions as outlined above.

Signature: _____ Date: _____