

[Date]

[Recipient Name]

[Company Name]

[Street Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to inform you that your application for seasonal inventory credit has been approved. This credit line is specifically intended to assist your business with the upcoming [Season Name] inventory requirements.

The terms of your seasonal credit approval are as follows:

- **Approved Credit Limit:** \$[Amount]
- **Effective Period:** [Start Date] to [End Date]
- **Interest Rate:** [Rate]% per annum
- **Repayment Terms:** [e.g., Net 60 days / Due in full by Date]

This credit line is subject to the standard terms and conditions outlined in our master credit agreement. Please note that at the end of the seasonal period, any outstanding balance will be subject to our standard interest rates unless prior arrangements are made.

To activate this credit line, please sign the attached agreement and return it to our office by [Deadline Date].

We value your partnership and look forward to supporting your business during this busy season.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]