

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

[Date]

[Loan Officer Name or Department]
[Financial Institution/University Name]
[Office Address]
[City, State, Zip Code]

Subject: Acceptance of Doctoral Program Loan - [Loan Reference/Account Number]

Dear [Recipient Name],

I am writing to formally accept the offer for the student loan intended for my doctoral studies in [Name of Program] at [Name of University].

I have reviewed the Loan Disclosure Statement and the Promissory Note. I agree to the terms and conditions outlined in the agreement, including the total loan amount of \$[Amount], the interest rate of [Percentage]%, and the specified repayment schedule.

Please find the signed copies of the required documentation attached to this letter. I understand that the funds will be disbursed directly to [University Name/My Bank Account] on or around [Date].

Thank you for providing the financial assistance necessary to pursue my Ph.D. research. Should you require any further information or additional signatures, please contact me at your earliest convenience.

Sincerely,

[Your Signature]

[Your Printed Name]
[Student ID Number]