

**Date:** [Date]

**Student Name:** [Student Name]

**Student ID:** [ID Number]

**Academic Program:** [Program Name]

Dear [Student Name],

Congratulations on your admission to [University Name]. We are pleased to inform you that you have been awarded the following financial assistance package for the [Academic Year] academic year.

### **Award Summary**

<b>Type of Award</b>	<b>Fall Semester</b>	<b>Spring Semester</b>	<b>Total Amount</b>
Scholarship/Grant	[\$[Amount]]	[\$[Amount]]	[\$[Total]]
Fellowship/Stipend	[\$[Amount]]	[\$[Amount]]	[\$[Total]]
Graduate Assistantship	[\$[Amount]]	[\$[Amount]]	[\$[Total]]
<b>Total Award</b>	<b>[\$[Total]]</b>	<b>[\$[Total]]</b>	<b>[\$[Grand Total]]</b>

### **Terms and Conditions**

This award is subject to the following conditions:

- Maintenance of a minimum cumulative GPA of [GPA].
- Continuous enrollment in at least [Number] credit hours per semester.
- Compliance with the university's code of conduct.

Please log in to the [Student Portal Name] to formally accept or decline this offer by [Deadline Date].

If you have any questions regarding your financing, please contact the Office of Financial Aid at [Phone Number] or [Email Address].

Sincerely,

[Name of Official]

[Title]

[Department/University Name]