

[Date]

[Student Name]

[Student ID Number]

[Address]

[City, State, Zip Code]

**Subject: Graduate Student Loan Approval Notice**

Dear [Student Name],

We are pleased to inform you that your application for a Graduate Student Loan for the [Academic Year/Semester] has been approved. Please review the details of your loan package below:

- **Loan Program:** [Name of Loan, e.g., Federal Direct Unsubsidized Loan]
- **Approved Amount:** \$[Amount]
- **Interest Rate:** [Percentage]%
- **Origination Fee:** [Percentage]%
- **Disbursement Date:** [Date]

**Terms and Conditions:**

This approval is subject to the following requirements:

1. Completion of the Master Promissory Note (MPN).
2. Completion of Entrance Counseling for graduate students.
3. Maintenance of at least half-time enrollment status.
4. Maintenance of Satisfactory Academic Progress (SAP).

The funds will be applied directly to your student account to cover tuition and fees. Any remaining credit balance will be issued to you as a refund via [Method of Refund] on or after the disbursement date.

If you wish to decline this loan or reduce the amount, please contact the Financial Aid Office at [Phone Number] or [Email Address] by [Deadline Date].

Sincerely,

[Name of Financial Aid Officer]

[Title]

[University/Institution Name]