

[Bank/Lender Name]  
[Lending Department]  
[Street Address]  
[City, State, Zip Code]

[Date]

[Borrower Name]  
[Borrower Address]  
[City, State, Zip Code]

**RE: Construction Loan Disbursement Approval**

Loan Number: [Loan Reference Number]  
Project Address: [Property Address]  
Draw Request Number: [Number]

Dear [Borrower Name],

We are pleased to inform you that your request for a construction loan disbursement (Draw #[Number]) has been reviewed and approved. This approval is based on the inspection report dated [Date] and the documentation submitted by [Contractor Name].

The details of the disbursement are as follows:

- **Total Draw Amount Requested:** \$[Amount]
- **Retainage Held (if applicable):** \$[Amount]
- **Net Amount Approved for Release:** \$[Amount]

The funds will be released via [Wire Transfer/Check/ACH] on [Date] to the following recipient(s): [Name of Payee/Contractor].

Please note that the remaining balance on your construction loan account after this disbursement is \$[Remaining Balance]. Future draws will remain subject to site inspections and verification of work completion as per the original loan agreement.

If you have any questions regarding this disbursement, please contact your loan officer at [Phone Number] or [Email Address].

Sincerely,

[Signature]  
[Name of Loan Officer]  
[Title]  
[Bank/Lender Name]