

[Date]

[Guarantor Name]

[Guarantor Address]

[City, State, Zip Code]

Subject: Notice of Approval as Loan Guarantor

Dear [Guarantor Name],

We are pleased to inform you that your application to act as a guarantor for the automobile loan of **[Borrower Name]** has been approved.

The details of the loan for which you are providing a guarantee are as follows:

- **Loan Account Number:** [Account Number]
- **Vehicle Description:** [Year, Make, Model]
- **Total Loan Amount:** \$[Amount]
- **Loan Term:** [Number of Months]

By signing the enclosed Guarantee Agreement, you acknowledge your legal responsibility to fulfill the repayment of this loan in the event that the primary borrower fails to meet their financial obligations.

Please visit our office at your earliest convenience to sign the final loan documents. You will need to bring a valid government-issued photo ID.

If you have any questions regarding your responsibilities as a guarantor, please contact our loan department at [Phone Number] or [Email Address].

Sincerely,

[Name of Loan Officer/Representative]

[Job Title]

[Lending Institution Name]