

[Date]

[Primary Borrower Name]

[Address]

[City, State, Zip Code]

**Subject: Conditional Loan Approval**

Dear [Primary Borrower Name],

We are pleased to inform you that your loan application for [Loan Amount] has been conditionally approved, subject to the inclusion of [Guarantor Name] as a personal guarantor.

This approval is subject to the following conditions being met:

- Verification of the Guarantor's identity and creditworthiness.
- Signed and witnessed Personal Guarantee Agreement by [Guarantor Name].
- Submission of the Guarantor's most recent [Number] months of bank statements.
- Final review of all submitted documentation by our underwriting department.

**Loan Terms Overview:**

- Loan Amount: [Amount]
- Interest Rate: [Percentage]%
- Repayment Term: [Number] months
- Monthly Payment: [Amount]

Please note that this letter is not a final contract. The loan will only be funded once the guarantor documents are fully executed and all conditions listed above are satisfied.

If you have any questions, please contact your loan officer at [Phone Number] or [Email].

Sincerely,

[Signature]

[Name of Loan Officer]

[Company Name]