

[Date]

[Guarantor Name]

[Guarantor Address]

[City, State, Zip Code]

**Subject: Final Approval of Guarantor Application - Loan Ref: [Loan Reference Number]**

Dear [Guarantor Name],

We are pleased to inform you that your application to act as a guarantor for the loan requested by [Borrower Name] has been officially approved.

Our credit department has finalized the review of all documentation provided. By signing the guarantee agreement, you are confirming your legal obligation to repay the loan if the primary borrower fails to do so. The specific details of the loan you are guaranteeing are as follows:

- **Borrower Name:** [Borrower Name]
- **Total Loan Amount:** [Amount]
- **Loan Term:** [Number of Months/Years]
- **Interest Rate:** [Percentage]%

Enclosed with this letter, you will find the final Guarantee Agreement and the Disclosure Statement. Please review these documents carefully. To proceed with the disbursement of funds to the borrower, you must sign and return the documents by [Deadline Date].

If you have any questions regarding your responsibilities as a guarantor, we recommend seeking independent legal or financial advice before signing.

Thank you for your cooperation.

Sincerely,

[Sender Name]

[Title]

[Organization Name]

[Contact Information]