

Date: [Insert Date]

[Guarantor Name]

[Guarantor Address]

[City, State, Zip Code]

**Subject: Notification of Mortgage Loan Approval - Guarantor Confirmation**

Dear [Guarantor Name],

We are pleased to inform you that the mortgage loan application for **[Borrower Name]** regarding the property located at **[Property Address]** has been formally approved.

This approval is based on your commitment to act as a Guarantor for the loan. Please review the following summary of the loan terms:

- **Loan Amount:** \$[Amount]
- **Borrower(s):** [Name of Borrower]
- **Lender:** [Name of Financial Institution]
- **Guarantee Type:** [Full/Limited] Guarantee

As the Guarantor, you are legally responsible for the repayment of this debt should the primary borrower default on their obligations. This approval is subject to the final execution of the Guarantee Agreement and the mortgage closing documents.

We have enclosed the formal Guarantee Agreement for your signature. Please return the signed documents to our office by [Insert Date].

If you have any questions regarding your legal obligations or the terms of this approval, please contact our loan department at [Phone Number].

Sincerely,

[Your Name/Signature]

[Your Job Title]

[Company Name]