

[Lender Name]  
[Lender Address]  
[City, State, Zip Code]  
[Date]

[Guarantor Name]  
[Guarantor Address]  
[City, State, Zip Code]

**Subject: Approval of Unsecured Guarantor Loan Application**

Dear [Guarantor Name],

We are pleased to inform you that the application for an unsecured loan for [Borrower Name] has been approved, with you acting as the personal guarantor.

**Loan Details:**

- Loan Amount: \$[Amount]
- Interest Rate: [Percentage]%
- Repayment Term: [Number] months
- Monthly Installment: \$[Amount]

As the guarantor, you are legally responsible for the repayment of this loan if the primary borrower fails to make payments. This loan is unsecured, meaning no physical collateral has been pledged; however, your liability remains absolute under the terms of the Guarantee Agreement.

Please find the attached Guarantee Agreement. You are required to sign and return this document by [Date] to finalize the disbursement of funds to the borrower.

If you have any questions regarding your obligations, please contact us at [Phone Number] or [Email Address].

Sincerely,

[Name of Loan Officer]  
[Title]  
[Lender Name]