

[Company Name]
[Company Address]
[City, State, Zip Code]
[Date]

[Borrower Name]
[Borrower Address]
[City, State, Zip Code]

Subject: Notice of Approval for Unsecured Personal Loan

Dear [Borrower Name],

We are pleased to inform you that your application for an unsecured personal loan has been approved. Below are the specific terms and conditions of your loan offer:

- **Loan Amount:** \$[Amount]
- **Interest Rate:** [Percentage]% (Fixed)
- **Loan Term:** [Number] Months
- **Monthly Payment:** \$[Amount]
- **Origination Fee:** \$[Amount]
- **Total Repayment Amount:** \$[Amount]

Please note that this approval is subject to the final verification of your financial information and the signing of the formal Loan Agreement. This offer is valid until [Expiration Date].

To proceed with the disbursement of funds, please log in to your account portal or visit our branch to sign the closing documents. Once the documents are executed, the funds will be deposited into your nominated bank account within [Number] business days.

If you have any questions regarding your loan terms, please contact our customer service department at [Phone Number] or via email at [Email Address].

Congratulations on your approval. We look forward to assisting you with your financial needs.

Sincerely,

[Name of Loan Officer/Manager]
[Title]
[Company Name]