

Date: [Insert Date]

Recipient Name: [Insert Recipient Name]

Account/Application Number: [Insert Number]

Subject: Rejection of Application due to Expired Deposit Deadline

Dear [Insert Recipient Name],

We are writing to formally notify you that your application for [Insert Service/Product Name] has been declined.

According to our records, the required minimum deposit of [Insert Amount] was due by the deadline of [Insert Deadline Date]. As of this date, we have not received the necessary funds to activate your account or proceed with your request.

As a result of this missed deadline, your application has expired and is now closed. If you still wish to proceed with our services, you will be required to submit a new application, which will be subject to current terms and conditions.

If you believe this is an error or if you sent the funds prior to the deadline, please contact our billing department immediately at [Insert Phone Number] or [Insert Email Address] with your proof of payment.

Thank you for your interest in [Insert Company Name].

Sincerely,

[Insert Name/Department]

[Insert Company Name]