

[Your Name/Organization Name]
[Your Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]

[Date]

[Recipient Name]
[Recipient Title]
[Financial Institution/Lender Name]
[Address]
[City, State, Zip Code]

Subject: Medical Equipment Financing Proposal for [Facility Name]

Dear [Recipient Name],

I am writing to formally submit a proposal for equipment financing on behalf of [Facility Name]. As a [Type of Practice, e.g., Diagnostic Center/Private Hospital], we are seeking to upgrade our clinical capabilities through the acquisition of [Name of Equipment/Technology].

Financing Requirements:

- Total Equipment Cost: \$[Amount]
- Requested Financing Amount: \$[Amount]
- Preferred Term Length: [Number] months/years
- Expected Down Payment: \$[Amount]

Purpose and Impact:

The acquisition of this equipment will allow our facility to [briefly state purpose, e.g., increase patient throughput, provide advanced cardiac screening, or reduce outsourced laboratory costs]. We anticipate this investment will result in a [Percentage]% increase in monthly revenue and improve overall patient outcomes.

Business Profile:

[Facility Name] has been in operation for [Number] years with a consistent track record of financial stability. Attached to this letter, you will find our latest financial statements, the equipment quote from the vendor, and our business tax returns for your review.

We are interested in discussing your available interest rates, lease-to-own options, or traditional loan structures. Please let us know when you might be available for a brief meeting or call to discuss this proposal further.

Thank you for your time and consideration.

Sincerely,

[Signature]

[Printed Name]

[Title]