

[Date]

[Customer Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

RE: FINAL NOTICE - Notice of Dormant Account and Intent to Transfer Funds

Account Number ending in: [Last 4 Digits of Account]

Dear [Customer Name],

Our records indicate that there has been no activity on the above-referenced account for a period of [Number] years. As a result, your account has been classified as dormant.

This is your **Final Notice**. Under state law, if an account remains inactive for a specific period of time, the funds must be turned over to the State Controller's Office as unclaimed property (a process known as escheatment).

To prevent your funds from being transferred to the state, you must take action by [Deadline Date].

To keep your account active, please perform one of the following actions:

- Make a deposit or withdrawal through any branch or ATM.
- Log in to your online banking portal and perform a transaction.
- Sign and return the enclosed "Account Reactivation Form" in the provided envelope.

If we do not hear from you or receive activity on the account by [Deadline Date], your account will be closed and the remaining balance of \$[Balance Amount] will be remitted to the [State Name] Unclaimed Property Division.

Once funds are transferred to the state, you will be required to file a claim directly with the state government to recover your money.

If you have any questions, please contact our Customer Service department at [Phone Number] or visit our website at [Website URL].

Sincerely,

[Bank/Organization Name]

[Department Name]