

[Company Letterhead]

[Date]

[Client Contact Name]
[Client Company Name]
[Street Address]
[City, State, Zip Code]

Re: Notice of Modification to Cash Handling Fee Schedule

Dear [Client Contact Name],

We are writing to inform you of an upcoming adjustment to the cash handling fee schedule associated with your corporate account [Account Number].

Effective [Effective Date], the following rates will apply to cash processing services:

- **Cash Deposit Fee:** [New Rate] per \$[Amount]
- **Currency Ordering Fee:** [New Rate] per order
- **Coin Processing Fee:** [New Rate] per roll/bag
- **Vault Processing Fee:** [New Rate] per transaction

These changes are necessary to account for increased operational costs and to ensure the continued security and efficiency of our treasury services. All other terms and conditions of your account agreement remain unchanged.

Please review the enclosed updated Fee Schedule for a comprehensive list of all service charges. If you have any questions regarding how these changes may impact your daily operations, please contact your Relationship Manager at [Phone Number] or [Email Address].

We value your business and appreciate your continued partnership.

Sincerely,

[Signature]
[Name of Sender]
[Title]
[Financial Institution Name]