

[Bank Name]  
[Department Name]  
[Bank Address]  
[City, State, Zip Code]  
[Date]

[Customer Name]  
[Customer Address]  
[City, State, Zip Code]

**Subject: Notice of Account Suspension - Account Ending in [Last 4 Digits]**

Dear [Customer Name],

We are writing to inform you that we have temporarily suspended access to your bank account, ending in [Last 4 Digits], effective immediately. This action has been taken because our security systems detected suspicious activity or transactions that do not align with your normal banking patterns.

To protect your funds and ensure the security of your account, we have placed a hold on all outgoing transfers, withdrawals, and debit card transactions. This suspension will remain in place until we can verify the legitimacy of the activity with you.

**How to resolve this issue:**

- Please contact our Fraud Prevention Department at [Phone Number] during business hours.
- Visit your local branch with a valid government-issued photo ID.
- Be prepared to review recent transactions and confirm your identity.

If we do not hear from you by [Date], additional restrictions may be applied to your account. Please note that [Bank Name] will never ask for your full PIN or password over the phone.

We apologize for any inconvenience this may cause and thank you for your cooperation in keeping your account secure.

Sincerely,

[Name/Signature]  
[Title/Position]  
[Bank Name]