

**Subject:** URGENT: Action Required - Mandatory Identity Verification for Account [Account Number/ID]

Dear [Customer Name],

We are contacting you because we require immediate identity verification to ensure the continued security of your account and to comply with updated regulatory requirements.

**Required Action:**

To prevent any service interruptions or temporary account suspension, please complete the verification process by [Date].

**How to Verify:**

- Log in to your account via our official website.
- Navigate to the "Security" or "Identity Verification" section.
- Upload a clear copy of a government-issued photo ID (Passport, Driver's License, or National ID).
- Provide proof of address (Utility bill or bank statement issued within the last 3 months).

**Why is this mandatory?**

This procedure is required to protect your account from unauthorized access and to fulfill our legal obligations regarding "Know Your Customer" (KYC) regulations.

Failure to complete this verification by the deadline may result in a temporary restriction of your account features, including withdrawals and transfers.

If you have already submitted these documents, please disregard this notice.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name/Company Name]  
[Department Name]  
[Contact Information]