

[Bank Name]
[Branch Address]
[City, State, Zip Code]
[Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

Subject: Notification of Change in Base Lending Rate (BLR)

Dear [Customer Name],

We are writing to inform you of a modification to our Bank Base Lending Rate (BLR). Following a recent review of market conditions and monetary policy, the Bank has decided to adjust the rate applicable to our lending products.

Effective as of [Effective Date], the Bank's Base Lending Rate will change from [Old Rate]% to [New Rate]% per annum.

As a result of this modification, the interest rate on your loan account(s) listed below will be adjusted accordingly:

- Account Number: [Account Number 1] - New Interest Rate: [Rate]%
- Account Number: [Account Number 2] - New Interest Rate: [Rate]%

Please note that your monthly installment amount may change as a result of this adjustment. The new installment amount of [New Monthly Payment Amount] will be effective from [Payment Start Date]. All other terms and conditions of your original loan agreement remain unchanged.

If you have any questions regarding how this change affects your specific accounts, please contact your Relationship Manager or visit any of our branches.

Thank you for choosing [Bank Name].

Sincerely,

[Authorized Signatory Name]
[Title/Department]
[Bank Name]