

Date: [Date]

[Borrower Name]
[Borrower Address]
[City, State, Zip Code]

Subject: Notice of Transfer of Servicing of Your Auto Loan

Dear [Borrower Name],

This letter is to inform you that the servicing of your auto loan is being transferred from [Current Lender/Servicer Name] to [New Lender/Servicer Name], effective [Effective Date of Transfer].

What this means for you:

- **Current Servicer:** [Current Lender Name] will stop accepting payments on [Last Date].
- **New Servicer:** [New Lender Name] will begin accepting payments on [Start Date].
- **Loan Terms:** The terms and conditions of your original loan agreement, including your interest rate and monthly payment amount, remain unchanged.

Action Required:

Starting on [Start Date], please send all future payments to the following address:

[New Servicer Name]
[Payment Mailing Address]
[City, State, Zip Code]

If you have automatic payments (ACH) set up through your bank's bill pay or via [Current Lender Name], please update the payment information to reflect the new servicer details to avoid any delays.

Contact Information:

If you have questions regarding your account prior to [Effective Date], please contact [Current Lender Name] at [Phone Number].

For questions after [Effective Date], please contact [New Lender Name] at [New Phone Number] or visit their website at [Website URL].

Thank you for your cooperation during this transition.

Sincerely,

[Current Lender Name]
and
[New Lender Name]