

Date: [Date]

Subject: Notice of Transfer of Escrow Account Servicing

Loan Number: [Loan Number]

Property Address: [Property Address]

Dear [Borrower Name],

This letter is to inform you that the servicing of your escrow account is being transferred from [Current Servicer Name] to [New Servicer Name], effective [Effective Date].

What this means for you:

- [Current Servicer Name] will stop managing your escrow account on [Stop Date].
- [New Servicer Name] will begin managing your escrow account on [Start Date].
- This transfer does not change any terms or conditions of your mortgage agreement other than who services the escrow account.

Payment Instructions:

Please continue to make your full mortgage payments (including escrow portions) to [Current Servicer Name] until [Stop Date]. Starting on [Start Date], please send all payments to [New Servicer Name] at the address below:

[New Servicer Name]
[Payment Address]
[City, State, Zip Code]

Contact Information:

If you have questions regarding your account prior to [Effective Date], please contact [Current Servicer Name] at [Current Servicer Phone Number].

If you have questions regarding your account on or after [Effective Date], please contact [New Servicer Name] at [New Servicer Phone Number] or visit their website at [New Servicer Website].

Thank you for your cooperation during this transition.

Sincerely,

[Current Servicer Name / Representative Name]
[Title]