

[Company Name]
[Company Address]
[City, State, Zip Code]
[Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

Subject: Notice of Amendment to Your Vehicle Loan Privacy Policy

Dear [Customer Name],

Regarding your vehicle loan account number: [Account Number]

We are writing to inform you of upcoming changes to our Privacy Policy. At [Company Name], we are committed to protecting your personal information and being transparent about how your data is used in relation to your vehicle financing.

What is changing?

We have updated our policy to reflect the following:

- [Description of change 1, e.g., Updated data sharing practices with credit bureaus]
- [Description of change 2, e.g., New security protocols for online account access]
- [Description of change 3, e.g., Revisions to third-party service provider disclosures]

Why are these changes being made?

These updates ensure our compliance with new financial regulations and allow us to provide you with enhanced security features for your loan management.

How does this affect you?

These changes will take effect on [Effective Date]. You do not need to take any action if you agree with the updated terms. Your continued use of our lending services after this date constitutes acceptance of the new policy.

Your Right to Opt-Out

If the updated policy includes new options to limit the sharing of your information, you may exercise your right to opt-out by:

- Visiting our website at [Website URL]
- Calling our customer service line at [Phone Number]
- Signing and returning the enclosed opt-out form

You can view the full updated Privacy Policy at [\[Link to Policy\]](#) or request a paper copy by contacting us directly.

Thank you for choosing [\[Company Name\]](#) for your vehicle financing needs.

Sincerely,

[\[Sender Name/Department\]](#)
[\[Company Name\]](#)