

**Date:** [Insert Date]

**To:** [Recipient Name / Department]  
[Financial Institution Name]  
[Branch Address]  
[City, State, Zip Code]

**Subject: NOTICE OF SUSPECTED FRAUDULENT DEPOSIT AND ACCOUNT FREEZE**

Dear [Contact Name or Fraud Department],

This letter is to formally notify you of a suspected fraudulent deposit regarding the following account:

**Account Holder Name:** [Insert Name]  
**Account Number:** [Insert Account Number]  
**Transaction Date:** [Insert Date of Deposit]  
**Transaction Amount:** [Insert Amount]

I am reporting this transaction because [briefly state reason, e.g., I did not authorize this deposit / the check source is unknown / the funds were deposited in error].

In order to protect the integrity of the account and prevent further unauthorized activity, I am requesting that your institution:

- Immediately freeze the specific funds related to this deposit.
- Place a temporary hold on the account if necessary to prevent outgoing transfers.
- Conduct a formal investigation into the source of this deposit.
- Provide a written confirmation once the investigation is complete.

I am available to provide any additional documentation or identification required to resolve this matter. Please contact me at [Insert Phone Number] or [Insert Email Address].

Thank you for your immediate attention to this security matter.

Sincerely,

[Your Signature]  
[Your Printed Name]