

Date: [Date]

To:

[Business Name]

[Business Address]

[City, State, Zip Code]

RE: Notice of Garnishment Order - Account Number: [Last 4 Digits of Account Number]

Dear [Authorized Representative Name/Business Name],

This letter is to formally notify you that [Bank/Financial Institution Name] has received a legal Writ of Garnishment or Attachment Order issued by [Court Name/Taxing Authority] regarding your commercial account(s).

The details of the order are as follows:

- **Case/Reference Number:** [Case Number]
- **Judgment Creditor:** [Creditor Name]
- **Amount Owed:** \$[Amount]
- **Garnishment Fee:** \$[Fee Amount] (pursuant to [State Law/Terms of Service])

In compliance with this legal order, we have placed a hold on the funds in your account(s) up to the amount specified above. Please be advised that these funds may be withdrawn from your account and remitted to the court or the creditor unless we receive a formal Release of Garnishment from the issuing authority.

As this is a commercial account, standard consumer protection exemptions may not apply. We recommend that you contact your legal counsel or the Judgment Creditor directly to discuss this matter or to contest the order.

If you have questions regarding our administrative process, please contact our Legal Processing Department at [Phone Number].

Sincerely,

[Name of Bank Official]

[Title]

[Bank Name]