

[Bank Name]
[Bank Address]
[City, State, Zip Code]
[Phone Number]

[Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

Subject: Confirmation of Automated Overdraft Protection Transfer

Dear [Customer Name],

This letter is to confirm that an automated transfer was completed to cover an overdraft on your account. Details of the transaction are provided below:

- **Date of Transfer:** [Date]
- **Transfer Amount:** \$[Amount]
- **From Account (Source):** [Account Type/Last 4 Digits]
- **To Account (Destination):** [Account Type/Last 4 Digits]
- **Transfer Fee:** \$[Amount]

This transfer was performed automatically in accordance with your Overdraft Protection agreement to ensure your transactions were processed without interruption and to avoid declined payments.

Please update your account registers to reflect these changes. You can view your updated balances and transaction history at any time via our online banking portal or mobile app.

If you have any questions regarding this transfer or wish to modify your overdraft settings, please contact our customer service department at [Phone Number] or visit your local branch.

Thank you for banking with [Bank Name].

Sincerely,

[Bank Representative Name/Department]
[Bank Name]