

[Date]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Subject: Confirmation of Partial Overdraft Protection Transfer

Dear [Customer Name],

This letter is to confirm that an automatic transfer was made to cover a transaction on your account. However, please be advised that the transfer provided only partial coverage for the pending item(s).

Transaction Details:

- Date of Transfer: [Date]
- Receiving Account: [Account Number ending in XXXX]
- Source Account: [Account Number ending in XXXX]
- Amount Transferred: \$[Amount]
- Remaining Uncovered Amount: \$[Amount]

Because the funds available in your protection account were insufficient to cover the full amount of the transaction, your receiving account may currently have a negative balance. To avoid additional fees or the return of future items, please deposit funds into your account as soon as possible.

If you have questions regarding this transfer or your available balance, please log in to online banking or visit your local branch.

Sincerely,

[Bank Name]

[Customer Service Department]

[Phone Number]