

[Bank Name]
[Department Name]
[Address]
[City, State, Zip Code]

[Date]

[Customer Name]
[Address]
[City, State, Zip Code]

Subject: Notice of Maximum Limit Reached - Overdraft Protection Account

Dear [Customer Name],

We are writing to inform you that your Overdraft Protection Account associated with account number ending in [Last 4 Digits] has reached its maximum credit limit of \$[Amount].

As a result, your overdraft protection is currently unavailable. Any further transactions that exceed your available checking account balance may be declined or subject to standard non-sufficient funds (NSF) fees until a payment is made to reduce your balance below the limit.

Account Summary:

Current Balance: \$[Amount]
Available Credit: \$0.00
Minimum Payment Due: \$[Amount]
Payment Due Date: [Date]

Please make a payment as soon as possible to restore your coverage. You can make payments via our mobile app, online banking, or at any branch location.

If you have already made a payment or have questions regarding your account, please contact our customer service department at [Phone Number] or visit [Website].

Thank you for your prompt attention to this matter.

Sincerely,

[Name/Signature]
[Title]
[Bank Name]