

URGENT: OVERDRAFT PROTECTION EXHAUSTION NOTICE

Date: [Insert Date]

Customer Name: [Insert Customer Name]

Account Number: [Insert Last 4 Digits of Account Number]

Subject: Immediate Action Required - Overdraft Protection Limit Reached

Dear [Insert Customer Name],

This is an urgent notification regarding your account. Our records indicate that you have exhausted your available overdraft protection limit. As of [Insert Time/Date], your current balance is [Insert Balance].

What this means for you:

- Any subsequent transactions, including checks, ATM withdrawals, or automatic bill payments, may be declined.
- You may incur Insufficient Funds (NSF) fees for each declined transaction.
- Your account may be subject to additional overdraft interest charges.

Required Action:

To avoid service interruptions and further fees, please deposit funds into your account immediately to cover the outstanding balance and restore your overdraft buffer.

You can manage your account through our mobile app, online banking portal, or by visiting a local branch.

If you have already made a deposit to rectify this balance, please disregard this notice.

Sincerely,

[Insert Bank Name]

[Insert Department Name]

[Insert Contact Phone Number]