

Date: [Insert Date]

TO:

[Debtor Name]

[Debtor Address]

[City, State, Zip Code]

FROM:

[Your Name/Company Name]

[Your Address]

[City, State, Zip Code]

RE: FINAL DEMAND FOR PAYMENT / NOTICE OF STIPULATION

Dear [Debtor Name],

This letter serves as a final formal demand for the outstanding balance of **[\$[Amount Due]** regarding [Invoice Number / Contract Reference]. Despite previous notices, this account remains unpaid.

Pursuant to our previous communications, the following **Stipulations for Settlement** are hereby offered to resolve this matter without further legal action:

- **Full Payment Amount:** \$[Total Amount]
- **Deadline for Receipt:** No later than [Insert Date] at [Insert Time].
- **Acceptable Payment Methods:** [e.g., Certified Check, Wire Transfer, Credit Card].

STIPULATION TERMS:

If payment is received in full by the aforementioned deadline, [Your Company Name] will consider the debt satisfied and waive any accrued late fees or interest. Failure to meet this deadline will result in the immediate revocation of this offer and the commencement of formal legal proceedings to recover the principal, interest, and any applicable legal fees.

Please govern yourself accordingly.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Title]