

[Date]

[Customer Name]
[Customer Address]
[City, State, Zip Code]

Subject: Notice of Suspension of Linked Account Overdraft Sweep Service

Dear [Customer Name],

We are writing to inform you that the Overdraft Sweep Service for your account ending in [Account Number] has been suspended, effective [Date].

This service, which automatically transfers funds from your linked [Linked Account Type] account ending in [Linked Account Number] to cover overdrafts, was suspended for the following reason:

- [Reason for Suspension, e.g., Insufficient funds in the linked account / Linked account is closed / Repeated failed transfer attempts]

What this means for you:

Starting immediately, any transactions that exceed your available balance will no longer be covered by an automatic transfer from your linked account. These transactions may be declined or returned unpaid, and you may be subject to standard overdraft or non-sufficient funds (NSF) fees as outlined in our Fee Schedule.

How to reinstate this service:

To resume the Overdraft Sweep Service, please ensure that your linked account has a sufficient balance and contact us at [Phone Number] or visit your local branch.

If you have any questions regarding this notice, please call our Customer Service department at [Customer Service Number] during our business hours.

Sincerely,

[Bank Name]
[Department Name]