

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Phone Number]  
[Email Address]

[Date]

[Bank Name]  
[Bank Branch Address]  
[City, State, Zip Code]

**Subject: Request to Modify Linked Account for Overdraft Sweep Protection**

To Whom It May Concern,

I am writing to formally request a modification to the overdraft sweep protection settings currently established for my primary checking account.

**Primary Account Details:**

Account Name: [Account Holder Name]  
Account Number: [Primary Checking Account Number]

Currently, the aforementioned account is linked to [Old Account Number/Type] for overdraft protection. I would like to update this arrangement. Please link the following account to be used for future overdraft sweep transfers:

**New Linked Account for Sweep:**

Account Type: [e.g., Savings, Money Market, Secondary Checking]  
Account Number: [New Linked Account Number]

I understand that transfers will occur in increments determined by the bank's policy to cover any overdrafts in my primary account and that applicable transfer fees may apply. Please discontinue the sweep link to the previous account effectively immediately.

Please confirm in writing or via email once this modification has been processed. If you require further information or additional documentation, please contact me at [Phone Number].

Thank you for your assistance with this matter.

Sincerely,

[Your Signature]  
[Your Printed Name]