

**Date:** [Insert Date]

**To:**

[Name of Debt Collection Agency]

[Address Line 1]

[City, State, Zip Code]

**From:**

[Your Business Name]

[Your Name/Title]

[Business Address Line 1]

[City, State, Zip Code]

**RE: Formal Debt Validation Request**

**Account Number:** [Insert Account Number]

**Reference Number:** [Insert Collection Reference Number]

To Whom It May Concern,

I am writing in response to your communication dated [Insert Date of Notice] regarding an alleged debt owed to [Original Telecommunications Provider Name]. This letter is a formal request for validation of the debt pursuant to applicable commercial laws and fair collection practices.

Please provide the following documentation to verify this claim:

- A full itemized statement of the alleged debt, including service periods, usage charges, and any equipment fees.
- A copy of the signed commercial service agreement or contract between [Your Business Name] and the original provider.
- Verification that the statute of limitations for collecting this commercial debt has not expired.
- Proof of your authority to collect this debt on behalf of the original creditor or proof of ownership of the account.
- A complete record of all payments previously made on this account.

Be advised that this business disputes the validity of this debt in its entirety until such time as the requested documentation is provided. Please cease all collection efforts and reporting to business credit bureaus until this validation is complete.

Sincerely,

[Signature]

[Your Printed Name]

[Your Title]