

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email]

[Date]

[Collection Agency Name]
[Collection Agency Address]
[City, State, Zip Code]

Re: Account Number [Insert Account Number]

Dear [Collection Agency Name],

I am writing this letter in response to your notice regarding an alleged debt for telecommunications equipment fees. This is a formal request for debt validation pursuant to the Fair Debt Collection Practices Act (FDCPA), 15 U.S.C. § 1692g.

I dispute this debt. Please provide the following information:

- The name and address of the original telecommunications provider.
- A detailed breakdown of the alleged equipment fees, including the specific model and serial number of the hardware.
- Evidence that the equipment was not returned, or proof of the damaged condition if applicable.
- A copy of the original contract or service agreement signed by me.
- Proof that you are legally authorized to collect this debt in my state.

If you fail to provide the requested documentation within 30 days, I expect you to cease all collection activities and remove any associated negative information from my credit reports.

This letter is not a statement of intent to pay, nor is it an acknowledgement of the debt. It is a formal request for verification.

Sincerely,

[Your Signature]

[Your Printed Name]