

[Bank Name]  
[Bank Address]  
[City, State, Zip Code]  
[Date]

[Customer Name]  
[Customer Address]  
[City, State, Zip Code]

**Subject: Important Update Regarding Your Career Starter Checking Account**

Dear [Customer Name],

Thank you for choosing [Bank Name] to support your financial journey. Our records indicate that you have reached the end of the eligibility period for your Career Starter Checking Account, which was designed to help you during the initial phase of your professional life.

As a result, your account will be transitioned to a [New Account Type, e.g., Standard Checking Account] on [Effective Date].

**What this means for you:**

- **Account Number:** Your account number and routing number will remain the same.
- **Debit Card:** You may continue to use your existing debit card.
- **Direct Deposit:** All automated deposits and recurring payments will continue without interruption.
- **Fees and Features:** The new account structure may include different monthly maintenance fees and minimum balance requirements. Please review the enclosed Terms and Conditions for full details.

We are committed to helping you manage your finances as your career progresses. If you would like to explore other account options that may better fit your current needs, please visit your local branch or contact us at [Phone Number].

Thank you for your continued business.

Sincerely,

[Name/Department]  
[Bank Name]