

[Date]

[Applicant Name]

[Applicant Address]

[City, State, Zip Code]

Subject: Acknowledgment of Application for First-Time Homebuyer Mortgage Discount

Dear [Applicant Name],

Thank you for submitting your application for the First-Time Homebuyer Mortgage Discount program with [Lending Institution Name]. We have received your documents and your application is now being processed.

Our team is currently reviewing your eligibility based on the information provided. This process typically takes [Number] business days. We will contact you if any additional documentation or clarification is required to complete the assessment.

Please note that this letter serves only as an acknowledgment of receipt and does not constitute a formal approval of the mortgage or the discount rate.

You can track the status of your application through our online portal or by contacting your loan officer, [Officer Name], at [Phone Number] or [Email Address].

We look forward to assisting you with your first home purchase.

Sincerely,

[Your Name/Signature]

[Your Title]

[Lending Institution Name]