

[Date]

Subject: Success! Your Electronic Loyalty Statements are now active

Dear [Member Name],

Thank you for choosing to go paperless. This letter confirms that you have successfully activated electronic statements for your [Program Name] loyalty account.

Your Account Details:

- Member ID: [Account Number]
- Current Balance: [Points Balance]
- Statement Frequency: [Monthly/Quarterly]

What happens next?

From now on, you will no longer receive paper statements in the mail. Instead, we will send an email notification to **[Email Address]** as soon as your new statement is ready to view online.

Benefits of E-Statements:

- Faster access to point balances and transaction history.
- Reduced paper waste and environmental impact.
- Enhanced security for your personal data.

To view your activity at any time, please log in to your member portal at: [\[Website URL\]](#)

If you did not request this change, or if you wish to switch back to paper statements, please contact our support team immediately at [Phone Number] or [Support Email].

Thank you for being a loyal member.

Best regards,

[Company Name] Customer Service Team