

[Your Name]
[Your Address]
[Your City, State, Zip Code]
[Your Phone Number]
[Your Email Address]

[Date]

[Lender Name]
[Lender Address]
[City, State, Zip Code]

RE: Application for Credit Building Graduate Auto Loan

To the Loan Department,

I am writing to formally apply for an auto loan through your graduate financing program. I recently graduated from [University Name] on [Date] with a degree in [Degree Subject].

As a recent graduate, I am focused on establishing a strong financial foundation and building my credit history. I am currently employed as a [Job Title] at [Employer Name], earning a gross annual income of \$[Amount]. I have attached my proof of graduation and my recent pay stubs for your review.

I am seeking a loan for the following vehicle:

- Year/Make/Model: [Vehicle Info]
- Vehicle Identification Number (VIN): [VIN Number]
- Purchase Price: \$[Amount]
- Down Payment Amount: \$[Amount]

I am committed to making timely payments to ensure a positive impact on my credit score. Please let me know if you require any additional documentation to process this application.

Thank you for your time and for considering my application.

Sincerely,

[Your Signature]

[Your Printed Name]