

[Date]

[Bank Name]

[Bank Branch Address]

[City, State, Zip Code]

[Account Holder Name]

[Business Name]

[Business Address]

[City, State, Zip Code]

RE: Bonus Eligibility Verification for Business Checking Account #[Last 4 Digits of Account Number]

To [Bank Name] Customer Service Team,

I am writing to formally request a status update regarding the promotional bonus associated with my new business checking account. According to the promotional offer [Offer Code/Name], I am eligible for a bonus of \$[Bonus Amount] upon meeting specific requirements.

I believe I have fulfilled the following criteria as specified in the terms and conditions:

- **Account Opening:** Account opened on [Date].
- **Qualifying Deposits:** Total deposits of \$[Amount] made within [Number] days of account opening.
- **Transaction Volume:** Completed [Number] qualifying transactions (debit card purchases/ACH payments).
- **Minimum Balance:** Maintained a daily balance of \$[Amount] for [Number] consecutive days.

Please confirm that my account has met all eligibility requirements and provide the expected date for the bonus credit to be deposited into the account.

If there are any outstanding requirements or if further documentation is needed, please notify me at your earliest convenience at [Phone Number] or [Email Address].

Thank you for your assistance.

Sincerely,

[Signature]

[Printed Name]

[Title, e.g., Owner/CEO]