

[Bank Name]
[Bank Address]
[City, State, Zip Code]

[Date]

[Recipient Name]
[Business Name]
[Recipient Address]
[City, State, Zip Code]

Welcome to [Bank Name]

Dear [Recipient Name],

Thank you for choosing [Bank Name] for your business banking needs. We are pleased to confirm that your new Business Checking Account is now active. We look forward to supporting the growth of [Business Name].

Your Sign-Up Bonus Information

As part of our welcome promotion, you are eligible to receive a sign-up bonus of \$[Bonus Amount]. To qualify for this bonus, please ensure you complete the following requirements within [Number] days of account opening:

- Maintain a minimum daily balance of \$[Amount].
- Complete at least [Number] qualifying electronic transactions.
- Make an initial deposit of \$[Amount] or more.

Once these requirements are met, the bonus will be deposited directly into your account within [Number] business days.

Next Steps

You can now access your account online at [Website URL] or through our mobile app. Your debit card will arrive via mail within [Number] business days.

If you have any questions regarding your account or the bonus criteria, please contact your dedicated Business Specialist at [Phone Number] or visit your local branch.

Sincerely,

[Sender Name]
[Title]
[Bank Name]