

[Bank Name]
[Branch Address]
[City, State, Zip Code]
[Date]

[Primary Account Holder Name]
[Secondary Account Holder Name]
[Mailing Address]
[City, State, Zip Code]

Subject: Welcome to Your New Joint Account

Dear [Account Holder Names],

Welcome to [Bank Name]! We are pleased to confirm that your new Joint [Account Type, e.g., Savings/Checking] Account ending in [Last 4 Digits] has been successfully opened.

As joint account holders, you both have full access to manage funds, view transactions, and utilize our banking services. Your debit cards and welcome kits are currently being processed and will arrive at your registered address within [Number] business days.

Bonus Confirmation

We are also happy to confirm that your account is eligible for our [Promotion Name] bonus of \$[Bonus Amount]. To receive this bonus, please ensure the following requirements are met:

- Maintain a minimum balance of \$[Amount] for [Number] days.
- Complete at least [Number] qualifying transactions within [Number] days.
- [Additional Requirement, if any].

Once these conditions are verified, the bonus will be credited to your account within [Number] business days.

Thank you for choosing [Bank Name]. If you have any questions, please contact our customer service team at [Phone Number] or visit our website at [Website URL].

Sincerely,

[Manager Name]
[Title]
[Bank Name]