

**Date:** [Insert Date]

**To:** Compliance Officer / Regulatory Authority

**Subject:** Formal Approval of Anti-Money Laundering (AML) and Counter-Terrorist Financing (CTF) Policy

Dear Sir/Madam,

This letter serves as formal notification that the Board of Directors of [Company Name] (the "Company") met on [Insert Date] to review the Company's Anti-Money Laundering (AML) and Counter-Terrorist Financing (CTF) program.

After a thorough review of the proposed policies, procedures, and internal controls, the Board of Directors hereby confirms its approval of the following:

- The AML/CTF Policy Manual (Version [Insert Number])
- The Customer Due Diligence (CDD) and Know Your Customer (KYC) Framework
- The Risk Assessment Methodology
- The Appointment of [Name of Officer] as the designated Money Laundering Reporting Officer (MLRO)

The Board acknowledges its responsibility for overseeing compliance with all applicable laws and regulations. We confirm that the Company is committed to maintaining an effective AML framework to prevent the misuse of our services for financial crime.

This approval is effective immediately and will be subject to annual review or updates as required by legislative changes.

Signed on behalf of the Board of Directors,

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[Name of Chairperson/Director]

[Title]

[Company Name]

**Attested by:**

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[Name of Corporate Secretary]

Company Secretary