

Date: [Insert Date]

To:

[Recipient Name/Department]

[Financial Institution/Company Name]

[Address]

Subject: KYC and AML Compliance Certification

To Whom It May Concern,

This letter serves to certify that **[Your Company Name]** (the "Company") maintains a comprehensive program designed to comply with applicable Anti-Money Laundering (AML) and Know Your Customer (KYC) laws and regulations.

We hereby confirm the following:

- **AML Policy:** The Company has implemented written internal policies, procedures, and controls to prevent, detect, and report money laundering and terrorist financing activities.
- **Customer Identification:** We have established a Customer Identification Program (CIP) to verify the identity of our clients, including beneficial ownership where required.
- **Sanctions Screening:** The Company regularly screens all clients and transactions against applicable sanctions lists, including but not limited to OFAC, UN, and EU lists.
- **Monitoring and Reporting:** We maintain systems for ongoing monitoring of transactions and have procedures in place for filing Suspicious Activity Reports (SARs) with the relevant authorities.
- **Training:** All relevant employees receive periodic training regarding their responsibilities under AML and Counter-Terrorist Financing (CTF) legislation.
- **Record Keeping:** The Company maintains all required records for the minimum period mandated by law.

The Company is regulated by **[Name of Regulatory Body]** and is in good standing with its compliance obligations.

Should you require further documentation or a copy of our AML policy summary, please contact **[Compliance Officer Name]** at **[Email/Phone Number]**.

Sincerely,

[Signature]

[Name of Authorized Signatory]

[Title/Position]
[Company Name]