

[Company Letterhead/Logo]

[Date]

To: [Compliance Department/Bank Name]

[Address Line 1]

[Address Line 2]

[City, State, Zip Code]

Subject: Request for KYC Policy Exemption - Low-Risk Special Purpose Vehicle (SPV)

Dear [Contact Person Name or Compliance Officer],

We are writing to formally request an exemption from certain standard Know Your Customer (KYC) documentation requirements for [Full Legal Name of the SPV] (the "Entity").

This request is based on the classification of the Entity as a "Low-Risk Special Purpose Vehicle" for the following reasons:

- **Narrow Scope:** The SPV was established solely for the purpose of [State Purpose, e.g., holding a single real estate asset / issuing a specific debt instrument].
- **Regulated Parentage:** The SPV is a wholly-owned subsidiary of [Parent Company Name], which is a regulated entity under [Regulatory Body] and is already compliant with full KYC/AML protocols.
- **No External Operations:** The Entity does not engage in commercial trade, does not have employees, and does not handle third-party cash flows.
- **Limited Transaction Volume:** Expected transactions are limited to [Describe, e.g., quarterly interest payments / annual maintenance fees].

In lieu of full individual beneficial ownership documentation for all indirect stakeholders, we have enclosed:

- Certificate of Incorporation and Articles of Association.
- Authorized Signatory List and Board Resolution.
- Structure Chart showing the relationship to the regulated Parent Company.

We confirm that the Entity is not used for any money laundering activities and that the source of funds is [State Source of Funds].

We kindly request your approval of this exemption to facilitate the efficient onboarding of this Entity. Should you require further clarification, please contact [Contact Name] at [Phone/Email].

Sincerely,

[Signature]

[Name of Authorized Representative]

[Title/Position]
[Company Name]