

[Date]

[Recipient Name]

[Recipient Title]

[Regulatory Agency Name]

[Agency Address]

**RE: Response to [Feedback Reference Number/Notice Date] and Submission of Revised Remediation Plan**

Dear [Recipient Name],

We are writing in response to the feedback received from [Regulatory Agency Name] on [Date] regarding our initial remediation submission for [Subject/Issue Name]. We appreciate the guidance provided and have carefully reviewed the areas where our previous plan required further detail and enhancement.

In direct response to your findings, we have revised our Remediation Plan to ensure all concerns are fully addressed. Key updates in this revision include:

- [Key Revision 1: Description of change or clarification]
- [Key Revision 2: Updated timeline or milestone]
- [Key Revision 3: Additional resource allocation or control measure]

The enclosed Revised Remediation Plan provides a comprehensive breakdown of the specific actions, responsible parties, and updated deadlines for completion. We have also included [mention any supporting documents, e.g., internal audit reports or policy updates] as requested.

We remain committed to achieving full compliance and maintaining a robust control environment. We believe this revised approach aligns with the expectations set forth in your recent feedback.

Please let us know if you require further information or wish to schedule a meeting to discuss these revisions in detail.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

**Enclosure:** Revised Remediation Plan [Version Number/Date]