

[Company Letterhead]

[Date]

[Name of Recipient/Regulatory Authority]

[Department Name]

[Address Line 1]

[Address Line 2]

**Subject: Submission of Interim Capital Adequacy Assessment Report - [Reporting Period]**

Dear [Name of Contact Person or Department],

In accordance with [Reference Regulation/Policy Number], we are submitting the Interim Capital Adequacy Assessment for [Company Name] for the period ending [Date].

This submission provides an update on our internal assessment of capital requirements and includes the following documents:

- Executive Summary of Capital Position
- Risk Exposure Calculations
- Capital Adequacy Ratio (CAR) Calculations
- Stress Testing Results (if applicable)

We confirm that as of [Date], [Company Name] maintains a capital level above the minimum regulatory requirements. This interim assessment has been reviewed and approved by the [Board of Directors / Senior Management Committee].

Should you require any further information or clarification regarding the data provided in this submission, please contact [Name of Contact Person] at [Phone Number] or [Email Address].

Yours faithfully,

[Signature]

[Full Name]

[Title/Designation]

[Company Name]