

[Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Organization Name]

[Address]

Subject: Baseline Scenario Economic Assumptions for [Fiscal Year/Project Name]

Dear [Recipient Name],

This letter outlines the core economic assumptions established for the Baseline Scenario to be used in our financial forecasting and strategic planning for the upcoming period ending [Date].

The Baseline Scenario reflects our most probable economic outlook based on current market data and historical trends. The key assumptions are as follows:

- **Gross Domestic Product (GDP):** Projected annual growth rate of [X.X]%.
- **Inflation Rate:** Consumer Price Index (CPI) expected to average [X.X]%.
- **Interest Rates:** Central Bank benchmark rate expected to remain at [X.X]% with [number] projected hikes/cuts.
- **Unemployment Rate:** Expected to stabilize at approximately [X.X]%.
- **Exchange Rates:** [Currency A] to [Currency B] forecasted at a mean of [Value].
- **Energy/Commodity Prices:** [Oil/Gas/Raw Material] prices projected at [Price] per unit.

These assumptions serve as the foundation for our internal budget allocations and risk management models. We acknowledge that external volatility may require periodic adjustments to these figures. Any significant deviations from these projections will be documented in subsequent quarterly reviews.

Please ensure these parameters are integrated into your respective departmental projections by [Deadline Date].

Sincerely,

[Signature]

[Sender Name]

[Sender Title]