

[Company Name]  
[Address Line 1]  
[Address Line 2]  
[City, State, Zip Code]

[Date]

[Name of Executive Contact]  
[Title]  
[Institution Name]  
[Address]

## **RE: Liquidity Risk Targeted Examination Conclusion**

Dear [Name of Executive Contact],

The [Regulatory Agency Name] has completed its targeted examination of [Institution Name] focusing on liquidity risk management. This examination, which concluded on [Date], evaluated the institution's liquidity position, funding strategies, and the effectiveness of the liquidity risk management framework.

### **Examination Conclusion**

Based on the scope of our review, the institution's liquidity risk management practices are considered [Satisfactory / Fair / Marginal / Unsatisfactory].

### **Summary of Findings**

[Insert a brief summary of strengths, such as adequate high-quality liquid assets (HQLA) or robust stress testing methodologies.]

However, the following areas require management attention:

- [Finding 1: Description of weakness or non-compliance]
- [Finding 2: Description of weakness or non-compliance]
- [Finding 3: Description of weakness or non-compliance]

### **Matters Requiring Attention (MRAs)**

The institution is required to address the following items by the specified dates:

1. [Action Item 1] - Due Date: [Date]
2. [Action Item 2] - Due Date: [Date]

### **Required Response**

Please provide a written response by [Date] outlining the specific actions taken or planned to address the findings noted above, including assigned responsibilities and timelines for completion.

We appreciate the cooperation provided by your staff during this examination. Should you have any questions regarding this letter, please contact [Examiner Name] at [Phone Number/Email].

Sincerely,

[Signature]

[Name of Lead Examiner]

[Title]

[Regulatory Agency Name]